

# CATHERINE SEABAUGH

(b) (6)

## EDUCATION

Bachelor of Arts: Major in Political Science – Pre Law, Minors in English and Marketing  
Louisiana Tech University 2013-2017  
Cum Laude Graduate - 3.6 GPA

## ACTIVITIES

College Republicans  
Chairman (2015-2017)

Louisiana Federation of College Republicans  
•Public Relations Director (2015-2016)  
•Northern Vice Chairman (2015-2017)

Student Government Association  
•Liberal Arts Senator (2015-2016)  
•Senior Class Senator (2016-2017)  
•SGA Representative on the University Behavioral Standards Committee (2015-2017)

Louisiana Tech Cheerleading  
Varsity team (2013-2015)

Kappa Delta Sorority  
•Art and Spirit Chairman (2013-2014)  
•Historian (2014-2015)  
•Health and Wellness Chairman (2015-2017)

Louisiana Tech Student Recruiter for Admissions (2013-2017)

Campaigns  
• Mike Johnson for Congress - Super PAC (2016)  
• David Vitter for Governor (2015)  
• Alan Seabaugh for State Representative (2015)  
• John Fleming for Senate (2016)

## SKILLS

Writing, technology, communication, positive attitude, determination, problem solving, team player, creativity, critical thinking

References available upon request.

## WORK EXPERIENCE

### Staff Assistant

Congressman Mike Johnson | June 2017 - Present

- Administrative tasks, such as taking constituent phone calls, scheduling and guiding Capitol tours, and handling flag requests
- Assisting legislative staff with tasks such as writing numerous constituent response letters, editing letters written by other staffers, writing memos, conducting legislative research
- Intern coordinator

### Student Assistant for Campus Tours

Louisiana Tech University | August 2016-May 2017

- Scheduled campus tours for perspective students and coordinated arrangements for tour guides
- Spoke to groups of students visiting campus about admissions criteria and assisted the Admissions staff with recruiting needs

### Admissions Office Student Worker

Louisiana Tech University | September 2013 - May 2016

- Hosted guests and visitors on campus
- Answered phone calls and questions
- Directed tours to prospective students

### Gamma Chi - Recruitment Counselor

Louisiana Tech Panhellenic | Summer 2016

- Served on Panhellenic National Council for sororities and helped prepare for, organize, and run recruitment
- In charge of the girls going through recruitment, served as guidance counselor to them and coordinated their schedules

### Courthouse Assistant

Caddo Parish Courthouse | Summer 2015

- Worked under Judicial Administrator, Judge Roy Brun
- Reception, administrative tasks, assisted judges and other officials
- Helped with the jury selection processes and data entry

### Capitol Hill Intern

Senator David Vitter | Summer 2014

- Administered tours of the United States Capitol and Senate Buildings
- Answered phone calls, sorted emails, helped the Senator quickly respond to constituents needs
- Researched and wrote reviews of legislation to be discussed by the Senate, which was then sent out to constituents via email

## AWARDS

Outstanding Student Academic Scholarship Recipient (2013-2017)  
Order of Omega Honor Society (2015-2017)  
Academic Award Recipient through Kappa Delta Sorority (2017)  
University President's List Honor Student for Academics (2013-2017)  
Louisiana Tech Homecoming Court (2016)  
Named "Who's Who" Among Students by Louisiana Tech University (2017)